CHAPTER BOARD MEETING MINUTES

Date: Wednesday, October 26th, 2016  
Time: 4:00 – 5:01

Meeting Called By: Steve Carroll
Type of Meeting: Monthly Chapter Board Meeting

Attendees: Steve Carroll, Brian Graham, Lyn Gomes, Chris Kerr, Charles Hutchinson

Discussion:

- **BCA Funding**
  - Discussion of spending BCA CA funds to send members to NCBC, on local chapter events
  - Question raised – will we get the money back? (Donation or loan?)
  - Steve will discuss with Liz if additional funds were still needed.

- **BCA Chapter Presidents Call Overview**
  - Went over the presentation and results of membership survey
  - It is difficult to provide a tech talk each month
    - Discussed each chapter providing a tech talk once a year. Intent would be a much deeper dive (more technical) into each tech talk – 30-40 minutes
  - Membership drive to push people to join
  - Leadership for each Chapter’s future was discussed. Who will replace the current leaders and when?
  - Possible new board member rules
    - Must have BCA certification to be a board member (or at least obtain it while a board member)
    - CA board concerned this will only lessen the amount of leadership opportunity making spots more difficult to fill

- **Is Brad staying on the Board of Directors?**
  - This is still a question

- **Webinar on Cx of the Central Plant**
  - Need James to discuss, touch base with him and see if we can schedule it for November 30th

- **BoD discussed influencing the Commissioning Industry by forming the following committees:**
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- Public Relations
- Education
- Membership
  - Steve will send out an email to everyone asking for their interest in joining/leading
- Lyn discussed Lighting Control seminar – PG&E on November 8th
  - Topic: OPR and BoD’s for Lighting Controls
  - Brian to post to Chapter website
- Lyn – more push for equipment vendor sponsors

Treasurer’s Report:
- Need update from Brad