



To: Procurement Professionals for Commissioning Services

Re: Recommended Certification for Building Commissioning Providers

The Certified Commissioning Professional (CCP) is a certification for those individuals responsible for managing and leading the commissioning process (the Commissioning Authority). This certification was developed by the Building Commissioning Association (BCA) to provide an industry mechanism to recognize those with demonstrated experience and knowledge of the commissioning process. In 2004, the BCA created the Building Commissioning Certification Board (BCCB) to oversee the certification process, maintain the certification records, and ensure that the certification requirements and examination continue to maintain the highest industry standards. Achieving the CCP designation requires education, experience (both in number of years and size of projects), professional references, and a rigorous written examination. Successful candidates are allowed to use the CCP designation, and are required to recertify through a process of demonstrated continuous experience and education every three years. To maintain a high level of professionalism, the BCCB was created as an independent organization and one does not need to be a member of the BCA to obtain the CCP designation.

The BCCB has reviewed a comprehensive analysis of currently offered commissioning certifications compiled by the California Commissioning Collaborative (CCC). See the attached spreadsheet available at http://www.cacx.org/resources/provider_cert.html. The CCC's side-by-side comparison of commissioning certifications offered by seven separate certification bodies describes the eligibility, training, education, and experience requirements of each certification offered. The CCC's analysis clearly demonstrates the rigor of the CCP requirements compared to that of the other organizations' certification requirements.

Based upon this independent review of certification program requirements, it is the BCCB's opinion that the CCP certification requirements are consistent with the requirements contained in the highest level of certification of the other certifications reviewed, and therefore should be considered the recommended certification for Commissioning Authority qualification purposes.

Sincerely,

A handwritten signature in blue ink that reads "Tim O'Neill". The signature is written in a cursive, flowing style.

Tim O'Neill - President
Building Commissioning Certification Board