# BCxA Annual Conference

# September 21 – 23, 2022

# Call for Abstracts

Thank you for your interest in speaking and contributing to the 2022 BCxA Annual Conference! This conference is a cornerstone of our Association and a valuable educational opportunity for the industry.

The BCxA continues to make the Annual Conference a hybrid conference again this year.

Prospective speakers must be flexible with the format of the conference. Ideally, we hope our speakers will be present in person but understand personal reasons and restrictions to present and attend virtually. BCxA Staff will be in regular communication with selected speakers on the status of the conference.

Topics we are hoping to address at the Annual Conference are:

* Commissioning Essentials; new construction, existing building commissioning, and ongoing commissioning
* Project Delivery – Lean, Integrated Project Delivery (IPD), Fast-Track, etc.
* Electrical Commissioning – The Next Bright Idea
* Control System Networking and Integration – This is Where the Magic Happens
* Sustainability – Cx is Sustainability
* High and Dry – Commissioning Water Systems
* Indoor Air Quality – Commissioning flowing in the air

Your submission is not required to be one of these topics; however, we are suggesting these topics based on input from leaders and past conference attendees.

Our projected schedule for deliverables may change based on the Conference format, but as of January 2022 is as follows:

* March 11. All abstracts must be submitted to BCxA HQ for review
* April 20. All those who submitted an abstract will be notified
* June 30. Draft presentation complete and returned to BCxA
* July 18 - 28. Review meeting with BCxA Staff, Session Moderator, and Conference Track Lead
* August 31. Final presentation and quiz questions are completed and returned to BCxA

The completion of your abstract form and speaker agreement may affect your selection eligibility. **Please complete all sections to your fullest knowledge before submission.**

## Presentation Preference

[ ]  I am only willing to present in person in Glendale, AZ, US

[ ]  I am only willing to present in a virtual format

[ ]  I am willing to present virtually or in-person

## Speaker 1

|  |  |
| --- | --- |
| Name\* | Click here to enter text. |
| Title | Click here to enter text. |
| Company | Click here to enter text. |
| Address Line1 | Click here to enter text. |
| Address Line 2 | Click here to enter text. |
| City | Click here to enter text. |
| State/Province | Click here to enter text. |
| Postal Code | Click here to enter text. |
| Country | Click here to enter text. |
| Phone  | Click here to enter text. |
| Email | Click here to enter text. |
| Company Website | Click here to enter text. |

 *\*Please include licensure and certifications (i.e., PE, AIA, CCP, LEED AP, etc.)*

## Speaker 2 (See Special Note to Authors on page 3)

|  |  |
| --- | --- |
| Name\* | Click here to enter text. |
| Title | Click here to enter text. |
| Company | Click here to enter text. |
| Address Line1 | Click here to enter text. |
| Address Line 2 | Click here to enter text. |
| City | Click here to enter text. |
| State/Province | Click here to enter text. |
| Postal Code | Click here to enter text. |
| Country | Click here to enter text. |
| Phone  | Click here to enter text. |
| Email | Click here to enter text. |
| Company Website | Click here to enter text. |

## Previous Presenting Experience

List up to three speaking engagements, including the year, presentation format, topic, and length (minutes) of presentation. Please include an electronic copy of one presentation from the list below or a link to an online video featuring you as the presenter. Presentations should be within the last three years.

|  |  |
| --- | --- |
| **Title 1** | Click here to enter text. |
| Venue | Click here to enter text. |
| Length | Click here to enter text. |
| **Title 2** | Click here to enter text. |
| Venue | Click here to enter text. |
| Length | Click here to enter text. |
| **Title 3** | Click here to enter text. |
| Venue | Click here to enter text. |
| Length | Click here to enter text. |

## Speaker References

Provide the name, organization, and contact information (email, telephone) for two or more people who attest to your speaking presentation skills.

|  |  |
| --- | --- |
| **Name 1** | Click here to enter text. |
| Organization | Click here to enter text. |
| Contact | Click here to enter text. |
| **Name 2** | Click here to enter text. |
| Organization | Click here to enter text. |
| Contact | Click here to enter text. |
| **Name 3** | Click here to enter text. |
| Organization | Click here to enter text. |
| Contact | Click here to enter text. |

## Brief Biography

In **100 words or less,** provide a biographical summary of your work and experience as you would like it to appear in a conference agenda.

Please enter biography here:

Click here to enter text.

## What Is Your Presentation Title?

Click here to enter text.

## What Are Your Presentation Topic Area(s)?

Click here to enter text.

## Learning Objectives:

**(What will the audience be able to do as a result of attending your presentation – minimum of four required for submissions)**

|  |  |
| --- | --- |
| **Objective 1** | Click here to enter text. |
| **Objective 2** | Click here to enter text. |
| **Objective 3** | Click here to enter text. |
| **Objective 4** | Click here to enter text. |

## Your Presentation Abstract:

In **250 words or less**, describe your subject, sources, argument, and conclusions. Include any details that recommend your presentation for inclusion.

Please start your full abstract here: Click here to enter text.

## How to submit:

**Upon completion:**

* Save your Form using the following naming convention: **LastName\_FirstName\_2022.docx**. Please ***do not*** save as a PDF.
* Complete and approve the following speaker agreement form.
* Please submit forms via email to **lfischer@bcxa.org**by **March 11, 2022**.

Speaker Agreement

As a prospective speaker at the 2022 BCxA Annual Conference, I agree, if selected, to comply with the following terms set forth by the Building Commissioning Association and the BCxA Conference Planning Committee.

I agree to submit all speaker forms, presentation drafts, finalized PowerPoint deck, quiz questions, and any other items requested by the BCxA Conference Planning Committee and BCxA Staff by scheduled deadlines.

I understand that the conference format may change from hybrid in-person to virtual-only, depending on the pandemic state, travel restrictions, and any executive order issued from the BCxA International Board of Directors.

I own or have access to proper equipment required for a virtual presentation, including but not limited to high-speed internet access, a working camera (built into computer or external), a working microphone (built into computer or external), and a dedicated quiet, clear place to record.

I understand that as a selected speaker, I am entitled to a discounted registration rate to attend the conference in person and/or virtually.

I, the speaker, will remain the owner of the original presentation materials, including handouts, PowerPoint presentations, additional resources, and notes. I grant the BCxA royalty-free permission to reproduce, repurpose and publish presentation materials, knowledge shared, speaker information (i.e., photo, likeness, recordings of, name, company), and recordings for the use and registration sales, advertising efforts, and on-demand reproduction of the conference to a virtual platform.

I have read and understand the Speaker Agreement.

Name Printed

Date