

Advocacy Committee Charter

1. Purpose

The Advocacy Committee (AC) purpose is to scan the horizon for potential industry and policy-related threats and opportunities for commissioning providers, on behalf of our members. Their initial focus will be on relevant codes, standards, policies and state and federal legislative agendas. They will work closely with the Best Practices Committee to review codes and standards that are under consideration for being revised or added. The members shall advise staff on issues facing their state or region of changes in the practice of commissioning, the construction industry, and other built environment issues as they relate to building commissioning. This will help the staff assure accuracy and consistency in the content of BCxA materials with both the mission of the Association and our position on commissioning-related technical standards for the building industry.

2. Primary Scope of Work

The AC shall provide guidance on the following specific tasks:

- New and forthcoming building codes, whether they are international, national, state or local codes, as they relate to the commissioning process and those who are qualified to provide commissioning services.
- Review commissioning standards or those that impact the process or practice of commissioning developed by third parties.
- Keep abreast of legislative actions that may impact certifications, building codes and standards.
- Serve as subject matter experts to staff on technical issues when responding to members and stakeholders' inquiries.
- Report to the Board and Membership of appropriate advocacy activities.

3. Membership

The Committee shall consist of at least 8 and at most 12 voting members. The Committee shall ensure adequate membership to carry out the tasks specified in Section 2. Ideally, we would like one member from each Chapter.

The chair of the Committee shall be nominated by the Executive Director through an application process, with final approval by the Board of Directors. The chair of the committee shall serve a two-year term. All other Committee members will apply to serve on the committee as voting members for a term of three years. The committee membership application will include their credentials and how they are qualifying as subject matter experts to the committee.

If a committee member misses more than four committee meetings per year, they will be asked to resign from the committee.

4. Meetings & Reports

The members of the Committee must meet at least once per year in person (preferred at the Annual Conference). Members are responsible for their own expenses to attend meetings.

Committee will meet monthly via teleconference unless otherwise determined by the chair and the Executive Director

5. Duration

The Committee shall serve until dissolved by the Executive Director.